

IC Memorandum 14-12



To: KEHP Insurance Coordinators (ICs)
From: Department of Employee Insurance (DEI)
Re: Express Scripts Website Spotlight Training
Date: March 10, 2014

As a reminder, Spotlight Training sessions will require a minimal amount of your time and will be on various topics. Our goal is to keep you informed with the least amount of time possible. We do welcome feedback and suggestions for future topics.

Our topic for this memo is the new enhanced Express Scripts website. Please download the attached to view the training and feel free to share with your employees.

We value you as an Insurance Coordinator and are committed to providing you with all the tools you need to administer coverage to our members. If you have any ideas or suggestions for Spotlight Training, we would like to hear from you.

